



KCMO PRELIMINARY VENDOR SECURITY QUESTIONNAIRE

FORM 1

This vendor or 3rd party-vendor cybersecurity questionnaire is required to be completed by all potential vendors proposing or already doing business with the City of Kansas City, Missouri (KCMO) or with any KCMO affiliated agency or department.

Additional information may be requested depending on the answers or lack of answers that are provided. (Please attach all related information and documentation including contact information).

This information is discoverable under the MO Sunshine Law. No redactions will be allowed.

Vendor Questions: (Please provide requested details under each question or append to the end of this document with reference to the specific question being answered)

☐ Yes ☐ No - As a supplier to the City of KCMO, does your company have a pre-employment screening policy for employees and contractors? Please explain the process or attach policy/operating procedure.

☐ Yes ☐ No - As a supplier to the City of KCMO, does your company carry cybersecurity insurance. If yes, please provide information regarding carrier, limits and any special coverages you may purchase.

☐ Yes ☐ No - As a supplier to the City of KCMO, will you comply with all applicable privacy and security laws for KCMO business? Please explain how.

☐ Yes ☐ No - As a supplier to the City of KCMO, do you have certifications (ex. ISO 27001, SOC, PCI, HIPAA, etc.). Please provide documentation.

☐ Yes ☐ No - As a supplier to the City of KCMO, will KCMO files and records be periodically reviewed for retention and purging purposes? Please explain how you will meet legal, contractual, and service level requirements.

☐ Yes ☐ No - As a supplier to the City of KCMO, do you have formal process for purging all files and records and removing accesses upon completion of the service, task, or contract? Please provide description or policy.

☐ Yes ☐ No - As a supplier to the City of KCMO, will you commitment to a response time if KCMO has a question or emergency? Please describe them and any "off" hours.



☐ Yes ☐ No - As a supplier to the City of KCMO, does your company maintain up-to-date versions of anti-virus software, anti-malware, antispyware, and operating systems security patches? Please elaborate.

☐ Yes ☐ No - As a supplier to the City of KCMO, will KCMO always retain ownership of its data?

☐ Yes ☐ No - As a supplier to the City of KCMO, do you plan to or have agreements with any third parties that could allow them to collect or use KCMO data?

☐ Yes ☐ No - As a supplier to the City of KCMO, does your company hire an external audit firm to perform a compliance review of your operational controls? If yes, how often.

☐ Yes ☐ No - As a supplier to the City of KCMO, will third party vendors (e.g., subcontractor, managed shared hosting) be used by your company and be restricted from having access to the system or application data of KCMO?

